

1. Better Communications and Information

REF.	AIM	ACTION	WHO	PROGRESS / STATUS
1.1	Continue to develop the Henfield Hub (our community website) and other means of local information provision	Organise publicity campaign to promote use of the Henfield Hub and encourage more volunteer editors	HCP	HCP responsibility has ceased and transferred to the Henfield Hub CIC in August 2017
1.2	Improve understanding of what can be achieved by local government	Publicise Council news & actions through HPC website & Henfield Hub	HPC & HCP	Information is now also being provided through the BN5 website and via the Parish Council Facebook page
1.3	Liaise with surrounding communities in order to develop closer links and address common needs	Set up meetings with neighbouring communities and determine shared issues/concerns	HCP & HPC	Ongoing by active participation in the HRTF and ongoing liaison with HDC officers
1.4	Support better availability and speed of communication services	Lobby to get fibre cable broadband connections installed to all homes and for availability of 3G/4G mobile phone signal throughout the area	HCP	BT installed faster broadband in 2013 with fibre to cabinets. Work is continuing with Superfast broadband available in most of the village and also Ultrafast some places. 4G mobile signal available in centre more sporadic further out.
1.5	Ensure all areas of the community are adequately serviced with post boxes	Undertake a survey and lobby for additional post boxes where there is currently inadequate provision	HCP	Survey has been done. Found Deer Park not provided for but does not seem to be an issue for residents. Other developments are adequately catered for by existing post boxes.

2. Access in and Around the Village

REF.	AIM	ACTION	WHO	PROGRESS / STATUS
2.1	Improve car parking availability to enable good access to local shops, services & businesses	Monitor car parking by carrying out regular surveys and publishing findings	HCP & HPC	Latest annual survey was carried out in October 2017 to including High Street, Furners Mead etc.
		Continue to liaise with HDC & HPC on any proposals to change the current car parking arrangements	HCP & HPC	Car Parking Working Group was established in May 2016. HDC have imposed Car Park charges from April 2017. Payment machines now accepting payment by cash, phone and card.
2.2	Encourage cycling and the use of footpaths	Investigate extending & enhancing cycle-ways	HPC & HCP	HPC is looking to use Section 106 money to provide covered bike stands in the village centre and to provide a cycle path link between Deer Park and the Downlink.
		Review the provision of cycle racks/stands		
		Keep footpaths clear and accessible		
2.3	Review disability access in the High Street	Survey High Street businesses and update previous survey	HCP & HPC	Last Survey was done in August 2006. A new survey is being designed focussed on the needs of users and intended to be carried out in Q1 2018.
		Liaise and collaborate with HDC and WSCC on disabled parking provision in High St.		

3. A Vibrant Place for Businesses, Residents and Visitors

REF.	AIM	ACTION	WHO	PROGRESS / STATUS
3.1	Further improve the appearance of the High Street	Continue to seek ways to improve the appearance of the High Street, particularly in summer, to encourage visitors to stop and shop	HCP & HPC	There are more floral displays in the High Street and submissions have been sent to HDC on new Heritage Plaques to increase interest to visit Henfield.
3.2	Provide information on the Henfield Hub about events, courses etc. of relevance to local businesses and start ups	Encourage the use of the Henfield Hub as a source of information for local businesses	HCP	Also using BN5 & HPC websites as appropriate
3.3	Regularly monitor the local economic performance	Continue to collect data on business activity, occupation of high street premises and unemployment locally to monitor trends and to help inform HDC economic policies	HCP	Economic Report is prepared each Qtr. May wish to include Footfall but need a definition to measure consistently
3.4	Support and encourage the development of the local economy	Continue to encourage local businesses and traders to actively participate in growing the village economy	HCP	Piazza Italia, Henfood Festival and Xmas Late Night Shopping have all been very successful
3.5	Implement findings of the Henfield Tourism Strategy drawn up in consultation with Hidden Britain	Publicise the strategy & engage with traders, local media and accommodation providers	HCP	This will be superceded by the Horsham Tourism Strategy currently being developed with a workshop held on 25-Sep-17 and next one on 16-Nov-17
3.6	Focus on events which can be used to market Henfield to particular groups	Draw up a list of potential events for which Henfield can be used as a centre (or is already being used) to attract visitors	HCP	Being progressed via the Henfield Activity Plan on several fronts e.g. LEADER, EAFRD and Horsham Tourism Strategy.
3.7	Ensure that the Henfield Christmas Evening continues	Form a committee who will take this forward for 2015 and beyond	HCP	Date has been set for Friday 8th December 2017 and arrangements are well in hand.

4. Maintaining and Improving our Surroundings

REF.	AIM	ACTION	WHO	PROGRESS / STATUS
4.1	Encourage the preservation and protection of the Natural Environment, Wildlife Habitats and Biodiversity in and around the village	Identify areas of local green spaces and wildlife habitats to be retained	HCP & HPC	Hope to establish close links with Sussex Wildlife Trust and local Conservation Volunteers & Bird Watchers. Green spaces identified in 2016 now being reviewed as part of new Neighbourhood Plan.
4.2	Ensure the village continues to have public toilets	Make sure any development proposals for the site incorporate their retention without the loss of car parking	HPC	HDC is currently considering proposals to redevelop the site which will include toilets. AfOP would like to have input.
4.3	Promote the area in front of Barclays Bank as a village focal point	Engage with local community to canvass opinion	HCP & HPC	Currently being considered in the new 2017-2037 Neighbourhood Plan
4.4	Ensure any new builds in and around the village blend in with their surroundings and enhance the existing architecture	Adhere to relevant planning policies	HPC	Currently being considered in the new 2017-2037 Neighbourhood Plan
4.5	Seek to reduce Henfield's carbon footprint in a sustainable way	Complete the University of Surrey student project to establish a baseline to measure the changes in Henfield's carbon footprint and identify improvement opportunities	HCP	This was completed
		Form a project team to act on findings of baseline survey especially investigate practical ways to reduce carbon footprint	HCP	Not currently being considered as a priority as findings led to the conclusion that there was no merit in pursuing any improvement activities.

5. Skills and Personal Development

REF.	AIM	ACTION	WHO	PROGRESS / STATUS
5.1	Make available information where local sources of training and support for finding work, skills improvement and personal development can be found	Create a 'contact point' offering information and support on skills development, training opportunities and employment	HCP	Not a current local issue as we have very low levels of unemployment. Now considered beyond the scope of HCP. Other agencies can better provide.
		Work with the Henfield TFN group, Jobcentre Plus and other providers to support coordination and contribution of	HCP & HPC	TFN no longer exists
5.2	Increase the use of online services information by the older population	Investigate options to ensure ongoing sustainability of the Computer Club	HCP	Computer Club continues to be successful & now meets in larger premises at the Henfield Hall
		Encourage IT literate volunteers to help others develop their IT skills	HCP	Being achieved at the Computer Club
5.3	Develop a coordinated approach to the involvement of the young in the parish	Explore how other communities have engaged with young people to identify and adopt successful practice, such as the UpRising Leadership Programme	HCP & HPC	Being progressed via the Henfield Activity Plan. UpRising is a big city thing not available to small communities.
5.4	Develop communication between the older and younger people to increase youth participation in the community.	Explore opportunities with local leisure, artistic and sports groups and look to extend Henfield's young people's involvement with Youth Councils	HCP & HPC	Being progressed via the Henfield Activity Plan
5.5	Seek to ensure the ongoing success of the Youth Club	Encourage support from local authority, individuals, other groups and businesses in fundraising and voluntary assistance	HCP & HPC	Plans are being made to alter building to more easily accommodate multiple users

6. Health and Wellbeing

REF.	AIM	ACTION	WHO	PROGRESS / STATUS
6.1	Promote and encourage a healthy lifestyle for all Henfield residents	Investigate the feasibility of running courses at the Leisure Centre or elsewhere to help improve the fitness of those involved	HCP	"KEEPING HENFIELD HEALTHY - A COMMUNITY BRAINSTORM" held at The Haven on 15 June and now looking to develop a Local Community Network for Henfield Practice area. Befriending Group now established and progressing a pilot project with individuals identified with varying levels of frailty.
6.2	Ensure the Patient Reference Group, surveyed occasionally by the Medical Centre to obtain feedback on its services, covers as broad a cross section of the community as possible	Liaise with the Friends of Henfield Medical Practice Trust and the Medical Centre to maintain a watching brief.	HCP	
6.3	Update Play & Recreational Equipment	Investigate outdoor adult fitness units	HPC	No longer investigating outdoor fitness units but looking to replace some childrens play equipment at the Kings Field.
6.4	Make information available on the facilities available to older and/or disabled people to improve their ability to participate in the life of the village	Revise and re-issue the Directory in both hard copy and on the Henfield Hub	HCP AfOP	The updated directory was published and circulated in July 2017 and is being loaded page by page onto the Henfield Hub.
6.5	Seek to ensure the "Henfield Haven" (formerly Henfield Day Centre) operates successfully and sustainably after transfer to the local community	Assist Henfield Social Enterprise CIC as required in linking with Impact Initiatives to deliver services that support living well in later years	HCP	All HCP direct responsibility has ceased and was fully transferred to the CIC in 2016
		Encourage local businesses to offer appropriate services to enhance the range of activities available.		
		Help with fundraising activities to contribute to the ongoing development of the Haven		
		Establish and develop a "Friends" organisation		
6.6	Investigate the needs of vulnerable members of the community	Meet with reps of churches, FHMPPT and other bodies to identify any vulnerable groups & determine what help is appropriate and available	HCP & HPC	An initiative has been made to help lonely people attend the Haven to meet others and have subsidised refreshments. See also 6.1 re: the Befriending Group

7. Crime and Road Safety

REF.	AIM	ACTION	WHO	PROGRESS / STATUS
7.1	Work with the police and local councils in order to promote a safe and crime free environment	Maintain liaison with PCSOs as needed	HPC	The liaison with the police seems to have worked recently after some damage to vehicles in the library car park. Consideration is being given to CCTV or better lighting. Nigel Yeo is doing some work for HPC on traffic matters and has had a good response from the public about what they see the problems to be. Peter Bates is keen to see people making use of the Bad Driving Hotline.
7.2	Enforcement of speed limits	Work with the Police & WSCC to minimise the impact of speeding traffic through and around the village	HPC	
		Lobby for the introduction of more speed advice displays to encourage traffic to slow down	HPC	
7.3	Enforcement of parking restrictions	Work with the police and local councils to keep the roads free from illegal parking	HPC	

Key to Colours

	Completed or No further action required
	Activities that are ongoing or progressing well and don't need any particular attention
	Activities that are progressing generally satisfactorily, but not finished
	Activities that have stalled or require action to get started

KEY TO ABBREVIATIONS

AfOP	Action for Older People Group (part of HCP)
CIC	Community Interest Company
EAFRD	European Agricultural Fund for Rural Development
FHMPT	Friends of Henfield Medical Practice Trust
HCP	Henfield Community Partnership
HDC	Horsham District Council
HPC	Henfield Parish Council
LEADER	Liaison Entre Actions de Développement de l'Économie Rurale
HRTF	Horsham Rural Towns Forum,
PCSO	Police Community Support Officer
TFN	Think Family Neighbourhood
WSCC	West Sussex County Council