

Henfield Community Partnership Ltd
Minutes of the Management Committee Meeting held on 9 May 2019
at Henfield Hall

Present: Paul Crowe, Hugh Daniels, Ann Donoghue, Anthony Druce, Carol Eastwood (In the Chair), Ann Ellson, Elaine Goodyear, Mike Morgan.

Apologies: Mike Ainscough, Peter Bates, Richard Kendall, Leo Jago, Audrey Shaw, Sue Willis.

1.	Declaration of Interests. None.										
2.	Minutes of the Previous Meeting. The minutes of the meeting on 11 April 2019 were approved as slightly amended and signed by the Chairman.										
3.	<p>Matters Arising. 3.1. Item 4.3. The website hiddenhenfield.co.uk is up and running. Analytics for a recent week showed 60 users and 260 hits which is a good start. There is a link in the Wikipedia entry, a Facebook page and accounts with Instagram and Twitter. The laptop sited at Village Care will be boxed in and screen secured. It will show a 48 second video visible through the window between 8am and 10pm. Carol is putting in a claim for £24,173.18 for the Leader Bid money. The site needs advertising in the Library, Museum, Parish Office and the village noticeboards. Camp sites and Air bnb sites will be added to the “where to stay” section. Hostelries have deliberately been confined to those in Henfield to start with but will be extended to outlying areas in due course.</p> <p>3.2. Item 4.4. Carol has not yet heard from HDC about the plaque nor have the violets been planted.</p> <p>3.3. Item 4.5. Nothing has yet been paid into the account by the festival committee. The carved stump was opened on Tuesday.</p> <p>3.4. Item 5. The Noggins have been passed over to HDC. HCP was never billed for the second one and will not be asked to pay for the 2018/19 cost. The HDC economic development team want £400 a year to maintain the Noggins which includes a training session for one and a monthly report. There is an enhanced package at £750. These fees appear very expensive and there will be an investigation as to whether HCP can run the figures off itself.</p>										
4.	<p>Finance Report. 4.1. The HDC grant has not yet been received.</p> <p>4.2. VAT of £2106.95 has been recovered.</p> <p>4.3. The current balances are:</p> <table style="margin-left: 20px;"> <tr> <td>Current account</td> <td>£ 679.23</td> </tr> <tr> <td>Main Account</td> <td>£ 2744.20</td> </tr> <tr> <td>Reserve Account</td> <td>£ 189.79</td> </tr> <tr> <td>Projects</td> <td>£ 2418.79</td> </tr> <tr> <td>Year of culture</td> <td>£ 1337.90</td> </tr> </table> <p>4.4. There will be a further £24173.18 coming from the Leader Bid grant, of which £20000 will be to repay the loan from the PC.</p> <p>4.5. The mosaics and photo exhibition have been paid for and Leo has not made any further application in respect of the Action for Older People event.</p>	Current account	£ 679.23	Main Account	£ 2744.20	Reserve Account	£ 189.79	Projects	£ 2418.79	Year of culture	£ 1337.90
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5.	<p>Year of Culture. 5.1. The St George’s day event was a great success.</p> <p>5.2. Plans are progressing for the Summer Fair. There will be two show areas, the main one for the sheep show and the second for the dog show. There will be trade stands, community stands and games to play.</p>										

6.	Action Plan. There was a need to keep it more generic. Ann D will collate the two existing drafts to produce one document for further discussion.
7.	Third Party Mailing Lists. Sue is creating one for the Henfield Activity Plan. She is trying to encourage each club to have its own email address so that when officers change the contact point remains the same. This would also avoid any data protection issues. The Computer Club is available to help clubs to do this. This would encourage cross-fertilization of ideas, for example advice on the availability of funding.
8.	It was questioned whether monthly meetings were necessary as working groups were getting on with current projects. The June meeting was necessary as there may be Summer Fair issues to discuss as was August for any report and AGM preparation, but the July meeting could be cancelled. HCP needed more promotion. HAP has come up with a questionnaire about what each club does and HCP should complete one. There will be an article in BN5 for July to raise awareness and to tie in with the Summer Fair.
9.	Parish Council. 9.1. Mayfields has raised its head again with a revised plan for 6500 houses that would come within 900 metres of Henfield's boundary, which they are trying to get into the Horsham district planning framework. New shops and facilities would suck the trade and life out of Henfield which would become a suburb. LAMBS are well organised and opposing this and deserve support. 9.2. The Sandy Lane development has gone to appeal. 9.3. A new Council has been formed. The existing Chairman and Vice-Chairman remain the same. David Jemmett and Neeta Farrell have joined, and Chris Simmonds, Russell Shaw and Josh Potts have been co-opted onto the Council. 9.4. Richard Kendall is standing down as The PC representative on the management committee and Gill Perry has agreed to take his place. Richard has offered to stay a signatory on the bank account until a new mandate can be arranged and Carol will ask him to stay as a director until the AGM. 9.5. The PC is in discussion with HDC to try and come up with a common logo for the parishes affected by the Horsham trails.
10.	AOB: Mike Morgan will report next month on local food banks

Next Meeting

The next meeting will be at 7.00 p.m. on Thursday 13 June 2019 in The Committee Room
Henfield Hall

Signed as a true and accurate record of the meeting:

Chairman:

Date signed: