

Henfield Community Partnership Ltd

Minutes of the Management Committee Meeting held on 11 April 2019
at Henfield Hall

Present: Mike Ainscough, Peter Bates, Paul Crowe, Hugh Daniels, Ann Donoghue, Anthony Druce, Carol Eastwood (In the Chair), Ann Ellson, Elaine Goodyear, Leo Jago, Kenneth McIntosh, Mike Morgan, Sue Willis.

Apologies: Richard Kendall.

1.	Declaration of Interests. None.
2.	Minutes of the Previous Meeting. The minutes of the meeting on 14 February 2019 were approved as slightly amended and signed by the Chairman.
3.	Treasurer. Carol proposed the election of Audrey Shaw as treasurer. Anthony seconded the proposal which was passed unanimously.
4.	Matters Arising. 4.1. Item 4. Hugh has not yet established contact with Bill Shelton 4.2. Item 5. The Kindersley Grant has been received and the equipment bought. 4.3. Item 7.1. The website hiddenhenfield.co.uk is up and running. Any difficulties should be reported to Mike A. It needs publicising with the PC, HAP organisations, pubs and B&Bs. A link will be put on the HCP website and the Hub and there will be articles in the May editions of the Parish magazine and BN5. HCP will manage the site. The laptop and screen have been bought and need installation at Village Care. Anthony will draft an agreement with them. The terms of the grant require that it cannot be changed for 5 years and the developers will keep it upgraded during that period. 4.4. Item 7.2. The green posts and the mosaics in Coopers way have been installed. The wording of a plaque has gone to the planning committee for approval. The Shed have agreed to make a plinth for it and violets will be planted round the site. 4.5. Item 8. The Festival committee now have paying in slips to pay in receipts directly into the Festival account. The Question Time money will not be needed for the summer fair and will go towards the tree stump carving.
5.	The Noggin on the east side of the High Street has been repositioned in Hamfelds' window. The two recorded 2500 visitors at the Showcase Tour event. Despite this, there has been a huge decrease in pedestrian traffic in the High Street. From 25 February to 31 March last year the figure was 47,060. This year it was 27,470.
6.	Action Plan. 6.1. There was a general discussion and review of the existing action plan. It was agreed that the Hub and car parking were no longer in the remit of HCP. 6.2. The relevant issues are: 6.2.1. Footpaths and cycleways. Not a lot could be done by HCP in relation to improving disability access. 6.2.2. Improvement of the local economy and environment, and greening issues. 6.2.3. In relation to Skills and personal development, the computer club and involving and encouraging youth. 6.2.4. Support and liaison with Connector plus, and other committees such as the Lloyds Listening Group and being aware of any changes being made. The Directory of services remained important. 6.2.5. Crime and road safety were outside the remit of HCP. 6.3. Leo was concerned that the museum needed to increase its footfall and had a massive storage problem. 6.4. Ann D was concerned that the community buildings like the toilets, hall and library were struggling and wondered whether there was anything HCP could do to

	<p>help.</p> <p>6.5. "Sec 106 money" was very controlled and allocated for specific functions e.g. schools. There did not seem to be much benefit to the local community.</p> <p>6.7. Carol would draft a basic plan with a view to keeping it simple and deliverable.</p> <p>6.8. The Summer Fair takes place every 2 years. HCP is responsible for running it this year, but will not be organising the Christmas evening.</p>
8.	<p>Co-ordination of organisations. Anthony had circulated a paper, but the meeting felt that people would not wish to volunteer and take responsibility for any advice given. It was one thing to advise on an informal level but quite another to hold oneself out as an adviser. The new estates and younger people were not getting involved in the 130 organisations in the village. Action in Rural Sussex can give advice on the type of constitution an organisation should have. It was not a project HCP wished to undertake.</p>
9.	<p>Sub-groups. 9.1. The present sub-groups of HCP were Action for Older People, the Computer Club, and Henfield Activity Plan.</p> <p>9.2. Leo proposed and it was agreed that the chairman of any sub-group should be a member of HCP.</p> <p>9.3. Action for Older People has organised its annual event Artful Celebration of Living in Henfield on 22 May at 2 p.m. The budget was £500 and 40-50 people were expected. The group requested funding. HCP Cash flow was a problem at present as HCP is awaiting grants and a VAT refund and no payment was possible in May. It was suggested that HCP contribute £250 to the event this year but it is essential in future that a budget be agreed in advance as our annual income is not guaranteed.</p>
10.	<p>AOB: 10.1. GP's contracts are being reviewed and proposals for a primary care network need to be submitted by 1 July. The Friends of the Medical Centre AGM will be on 5 June at 7 p.m. at which there will be a talk from Karen Crawford-Clark and Katie Hill on the changing face of primary care.</p> <p>10.2. Whether HCP needs to have monthly meetings will be on the agenda for the next meeting.</p>

Next Meeting

The next meeting will be at 7.00 p.m. on Thursday **9 May 2019** in The Committee Room Henfield Hall

Signed as a true and accurate record of the meeting:

Chairman:

Date signed: